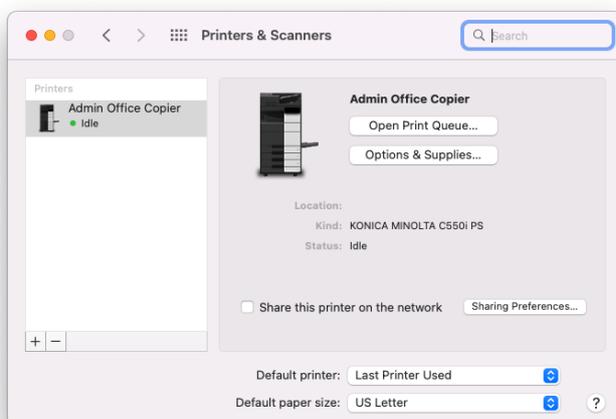
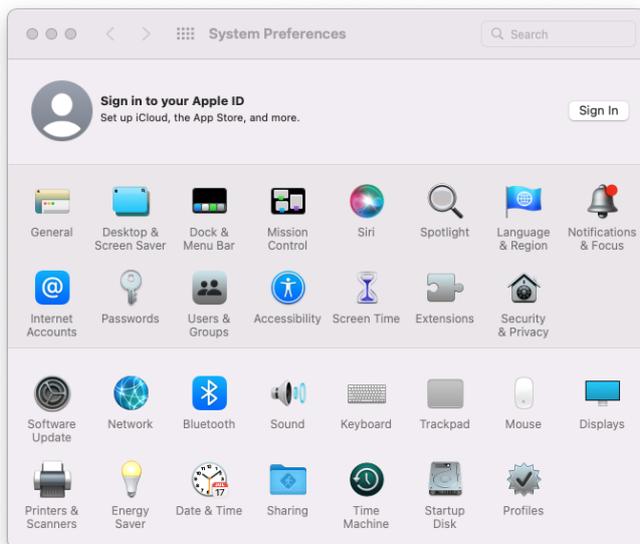


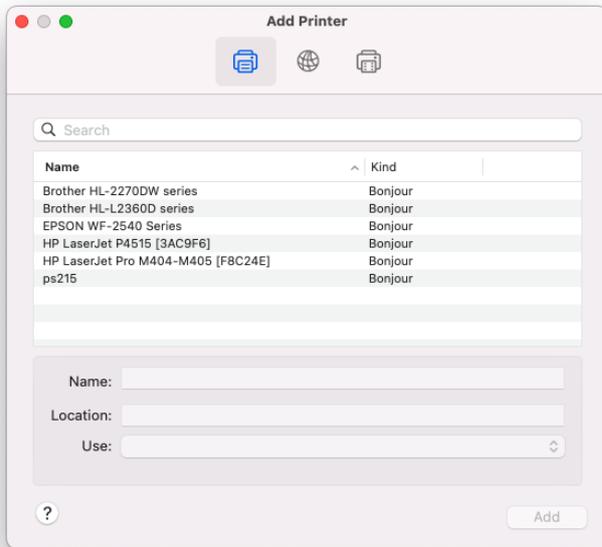
How to Install a Network Printer

macOS:

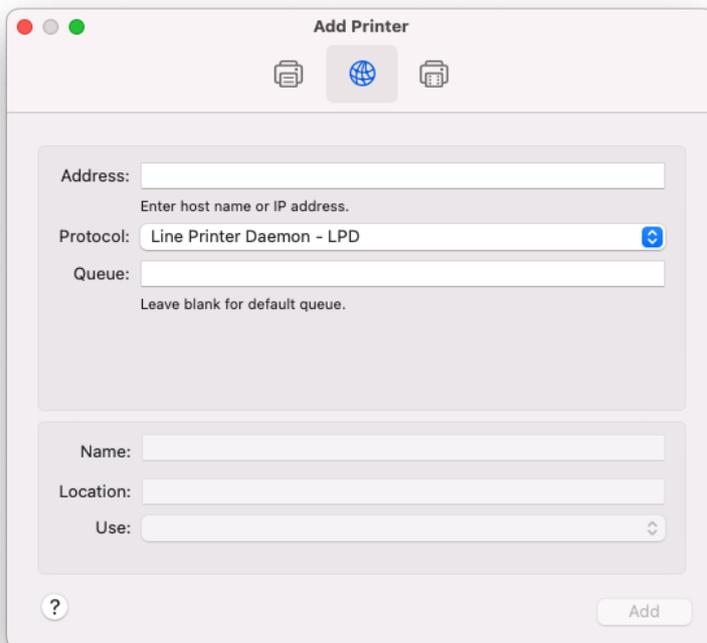
NOTE: Refer to [this post](#) if you want to print to a Konica Minolta (admin/library) copier on macOS.

1. Go to System Preferences > Printers & Scanners and click Setup Printers or the + button.





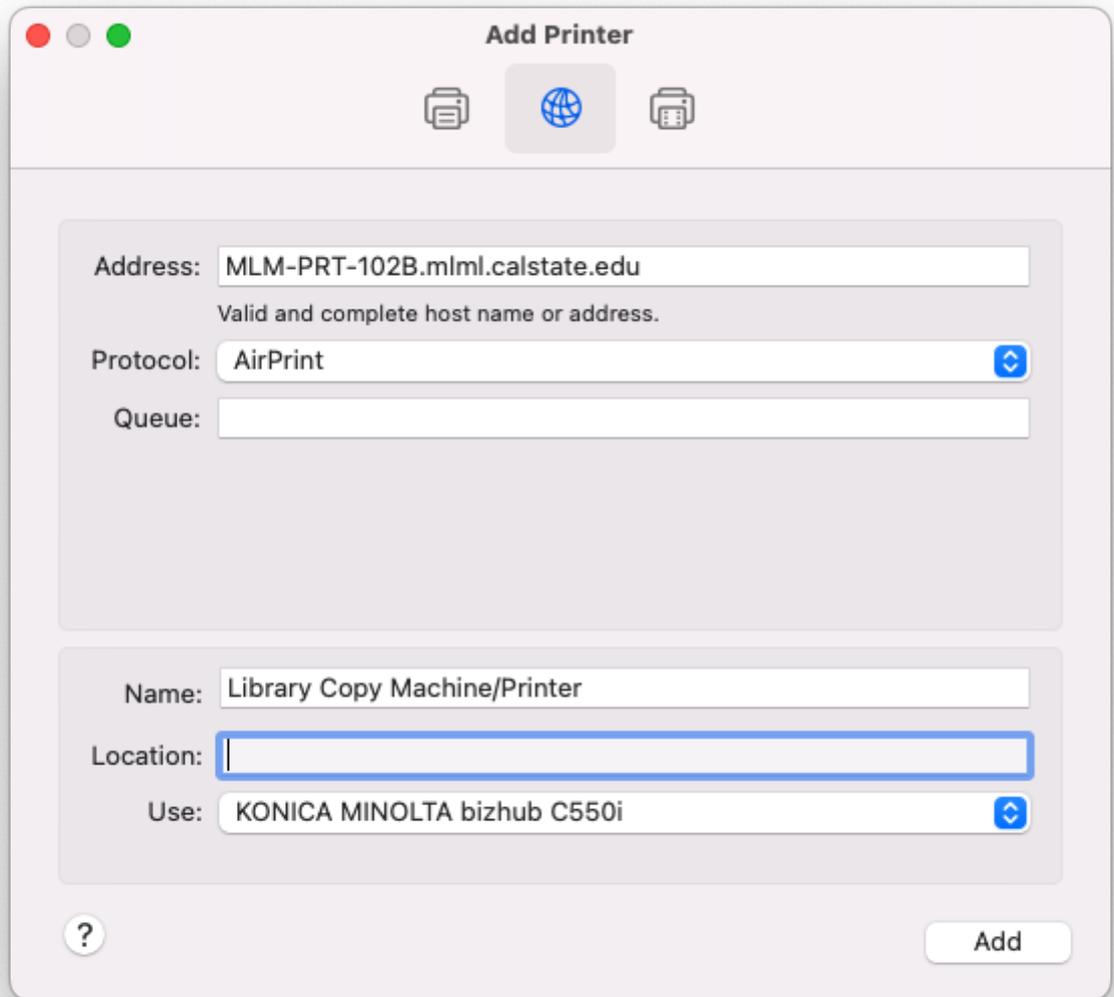
2. Click the IP tab.



3. Enter the following information:

- Protocol: **AirPrint** (if possible) or **Line Printer Daemon - LPD**
- Address: **ps...** or use the IP address. A list of printers and their hostnames can be found [here](#). (e.g. **MLM-PRT-102B.mlml.calstate.edu**)
- Queue: leave blank
- Name: **Your printer name - ps...**
- Print using:
 - **Your printer model**
 - or -

- Select a driver to use... > *Your printer model*

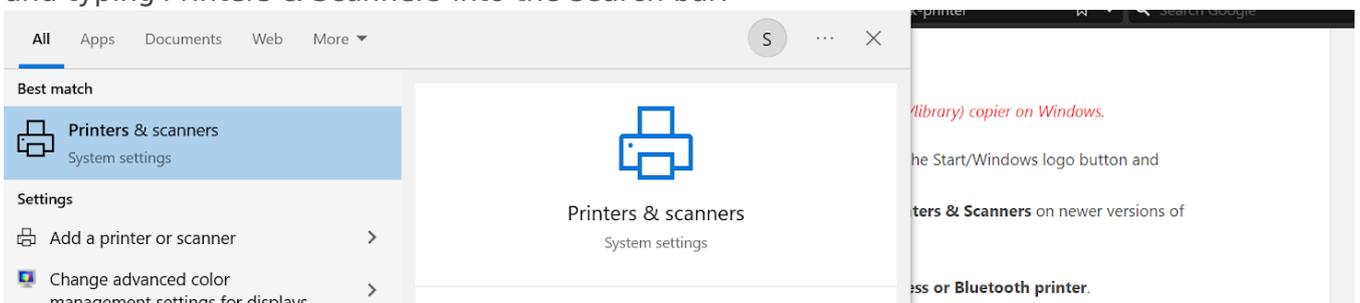


4. Click the Add button.
5. Click Continue

Windows:

NOTE: Refer to [this post](#) if you want to print to a Kyocera (admin/library) copier on Windows.

1. Go to **Printers & Scanners**. You can find this by clicking the Start/Windows logo button and typing *Printers & Scanners* into the search bar.



2. Click **Add a printer.**

The screenshot shows the Windows Settings application. On the left is a navigation pane with 'Printers & scanners' selected. The main content area is titled 'Printers & scanners' and features a prominent '+ Add a printer or scanner' button. Below this, a list of installed printers is shown, including 'Admin Copier - Front office', 'Brother MFC-J995DW Printer', 'Fax', 'Microsoft Print to PDF', 'Microsoft XPS Document Writer', 'OneNote (Desktop)', and 'OneNote for Windows 10'. On the right side, there are sections for 'Troubleshoot your printer', 'Related settings', and 'Help from the web', each with several blue links.

- On Windows Vista/7 only: Click **Add a network, wireless or Bluetooth printer.**

3. Click **The printer I want isn't listed**

This screenshot shows the same Windows Settings 'Printers & scanners' page. The '+ Add a printer or scanner' button is no longer visible. Instead, a 'Refresh' button (circular arrow icon) is highlighted. Below it, a red message reads 'You're signed in. Search for work or school devices.' followed by a 'Search for devices' button. The list of installed printers remains the same. The right-hand side of the page, including the troubleshooting and help sections, is also visible.

4. Select **Add a printer using a TCP/IP address or hostname** and click **Next**.

×

← Add Printer

Find a printer by other options

My printer is a little older. Help me find it.

Select a shared printer by name

Browse...

Example: \\computername\printername or
http://computername/printers/printername/.printer

Add a printer using an IP address or hostname

Add a Bluetooth, wireless or network discoverable printer

Add a local printer or network printer with manual settings

Next Cancel

5. Enter the following information:

- Device Type: TCP/IP Device
- Hostname or IP address: **ps...** or use the IP address. A list of printers and their hostnames can be found [here](#). (e.g. **MLM-PRT-102B.mlml.calstate.edu**)
- Port Name: this will be auto-filled.
- **Un-check** the Query the printer and automatically select the driver to use checkbox.

×

← Add Printer

Type a printer hostname or IP address

Device type: TCP/IP Device

Hostname or IP address: MLM-PRT-102B.mlml.calstate.edu

Port name: MLM-PRT-102B.mlml.calstate.edu

Query the printer and automatically select the driver to use

Autodetect detects WSD and TCP/IP printers.
To search for IPP printers, please select IPP from the drop down box

Next Cancel

6. You may be told that additional port information is required. Click **Next**.

7. Select **Your printer model** and click the **Next** button.

×

← Add Printer

Install the printer driver

 Choose your printer from the list. Click Windows Update to see more models.

To install the driver from an installation CD, click Have Disk.

Manufacturer	Printers
Generic	KONICA MINOLTA C360iSeriesPCL
KONICA MINOLTA	KONICA MINOLTA C4000iSeriesPCL
Microsoft	KONICA MINOLTA C4050iSeriesPCL
	KONICA MINOLTA C650iSeriesPCL
	KONICA MINOLTA C750i PCL

This driver is digitally signed. [Tell me why driver signing is important](#)

Windows Update Have Disk...

- If you can't find the printer model, click the **Windows Update** button. In a few minutes the available selection of printer models will be much larger.
- If you still can't find the printer model, you will have to browse your computer to find it manually:
 - Click **Have Disk**
 - Click the **Browse** button
 - Navigate to the folder you saved your driver in (if you chose the automatic destination, it should be in a folder with the printer manufacturer name, such as **Xerox**)
 - Click on the **driver file** and click **open**
 - Click **OK**
 - Now you should see the printer model. Select it and click **Next**.
- If this manual process is unsuccessful, you may have installed your driver incorrectly. Be sure to restart your computer after install, as this is important to complete the process. If the automatic install does not seem to work, you may need to manually install the driver.

8. If the installer detects that a driver is already installed for this printer, you will see the following dialog box:

Which version of the driver do you want to use?

Windows detected that a driver is already installed for this printer.

Use the driver that is currently installed (recommended)

Replace the current driver

driver and click **Next**.



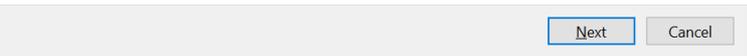
9. Name the printer *Your printer name* and click **Next**.

← Add Printer

Type a printer name

Printer name:

This printer will be installed with the KONICA MINOLTA C650iSeriesPCL driver.



10. If the option exists, select **Do not share this printer** and click **Next**.

×

← Add Printer

Printer Sharing

If you want to share this printer, you must provide a share name. You can use the suggested name or type a new one. The share name will be visible to other network users.

Do not share this printer

Share this printer so that others on your network can find and use it

Share name:

Location:

Comment:

11. Rather than clicking the Print a test page button, complete the printer installation procedure and print a document you need as not to waste paper.

12. Click **Finish**.

×

← Add Printer

You've successfully added Library Copy Machine/Printer

To check if your printer is working properly, or to see troubleshooting information for the printer, print a test page.

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